

FINANCIAL INTELLIGENCE CENTRE ACT (FICA) REQUIREMENTS

FICA documents required

NATURAL PERSON

- Green South African Identity Document
- Marriage Certificate
- Antenuptial Agreement (if applicable)
- An account statement, not older than 3 months, to verify your residential address.
- The following documents will, for example, be acceptable to verify your residential address:
 - Water & Electricity Bill
 - Retail Account eg. Edgar's, Markham's etc.
 - Levy Statement
 - Telkom Account
 - Recent Life Insurance Policy
 - Document by SARS proving Tax number, or letter confirming that you are not registered for Tax.

TRUST

- Trust Deed
- Letter of Authority as issued by the Master of the High Court
- Amended Letters of Authority (if applicable)
- Documents / Statements to verify the operating address of the Trust.
- Documents / Statements to verify Head Office operating address of the Trust should it differ from the operating address as referred to above.
- Document by SARS providing Tax number, or a letter confirming that the Trust is not registered for tax.
- Documents by SARS proving Vat number, or a letter confirming that the Trust is not registered for Vat.

CLOSE CORPORATION

- CK1 – Founding Statement
- CK2 – Amended Founding Statement (if applicable)
- Documents / Statements to verify the operating address of the Close Corporation.
- Documents / Statements to verify Head Office operating address of the Close Corporation should it differ from the operating address as referred to above.
- Document by SARS providing Tax number, or a letter confirming that the Close Corporation is not registered for Tax.
- Documents by SARS proving Vat number, or a letter confirming that the Close Corporation is not registered for Vat.

COMPANY

- Certificate of Incorporation
- Memorandum and articles of Association
- Memorandum of Incorporation and – Register of Directors
- Documents / Statements to verify the operating address of the Company
- Documents / Statements to verify Head Office operating address of the Company should it differ from the operating address as referred to above
- Documents by SARS providing Tax number, or a letter confirming that the Company is not registered for Tax.
- Document by SARS proving Vat number, or a letter confirming that the Company is not registered for Vat.

LEADING THE WAY IN PROPERTY LAW

